



Job Title: Project Area Manager (South Croydon) - Energy Advisor

Salary: £38,000 per year

Closing Date: 5th December 2024

Interviews: Scheduled for 10th December

Location: Throughout the South communities in the London Borough of Croydon (New Addington, South Croydon, Central West, Selsdon, Coulsdon, Purley). Plus homeworking.

Type: Full-time (37.5 hours per week)

Length of contract: 12-month fixed-term contract, with a possibility of extension subject to funding.

Project Introduction

Croydon Mencap, in partnership with the Learning Disability Alliance, has received funding from the Southern Gas Network to launch a 'Keep Warm' campaign project in Croydon.

The Southern Gas Network is implementing a five-year vulnerability support strategy aimed at ensuring they make a significant difference for those in need of assistance to stay safe and warm in their homes. They have built a wide partnership network of local delivery partners to provide various programs supporting vulnerable households nationwide, Croydon Mencap and the Learning Disability Alliance are proud to contribute to the delivery of these initiatives.

This project will serve Croydon and its surroundings, focusing on supporting individuals with learning disabilities who are facing challenges with energy efficiency. We are seeking community-oriented individuals with excellent communication and organisation skills who are eager to collaborate with others with learning disabilities and to engage with the broader community.

Job Description

Croydon Mencap and Learning Disability Alliance, are looking for a detail-oriented and strategic Project Manager to join our community team for the 'Keep Warm Campaign' project.

You will work closely with the Programme Manager, Project Area Manager for the North of the borough, the Energy Advisors and Energy Ambassadors.

This crucial role is centered on improving energy efficiency and promoting sustainable energy practices among residents in Croydon with a learning disability and their families. The ideal candidate will possess a passion for the energy sector, experience in working with families and individuals with learning disabilities, excellent analytical skills, and a commitment to fostering energy-saving practices that align with environmental goals and health and social well-being. Comprehensive training will be provided. You must be comfortable working in community environments and able to be patient and flexible in your approach to delivery.

Responsibilities:

- Collaborate with a team of Energy Advisors and Energy Ambassadors to fulfill the goals and outcomes of the 'keep warm' theory of change and project outputs.
- Maintain regular communication with the Program Manager and CEO of Croydon Mencap, providing updates, data, and insights.
- Support the delivery of energy audits and assessments targets with residents to identify opportunities for energy savings.
- Support the delivery of customized energy management plan targets based on residents needs and best practices in the field.
- Understand community health and well-being needs, support community energy advisors with appropriate signposting.
- Plan events and develop community projects.
- Offer expert advice on renewable energy technologies and energy-efficient practices while connecting residents with support services.
- Collaborate with stakeholders to implement energy efficiency projects and sustainability initiatives linked with health and social well-being efforts.
- Monitor and report on the performance of energy solutions and share residents' success stories.
- Stay informed on the latest energy trends and regulatory updates.
- Educate residents and the community on sustainable energy practices and potential savings, providing expert support as needed.

Requirements

- Education at degree level or equivalent.

Essential:

- Local knowledge.
- Background in health and social care / community development /or experience working with individuals with learning disabilities.
- Excellent communication and interpersonal abilities.
- Strong IT skills.
- Capability to analyse data objectively and create reports using Southern Gas Network templates.
- Commitment to remaining up-to-date on advancements in energy conservation.
- Organisational skills in project management.

Desirable:

- Proven experience in an energy advisory capacity.
- Strong understanding of energy systems, sustainability practices, and relevant legislation.

Training will be provided.

Benefits:

At Croydon Mencap and Learning Disability Alliance, we appreciate our employees' dedication and hard work, and we support flexible working arrangements.

We offer a competitive salary package that includes benefits such as:

- Employee Assistance Programme.
- Holiday entitlement of 28 paid days per year.
- Eligibility for company pension.

Enjoy flexible working hours, ongoing learning opportunities, and the chance to be part of a passionate team making a tangible impact in the energy sector and community.

How to Apply

If you're ready to advance your career with Croydon Mencap and Learning Disability Alliance, we would love to hear from you. Please send your resume and a cover letter outlining your experience and why you are the ideal candidate for the Project Area Manager - Energy Advisor role to stella@croydonmencap.org.uk and Katherine@croydonmencap.org.uk.

We look forward to receiving your application!